

Livingston County Gymnastics
760 McPherson Park Dr. Howell, 48843
517-672-6062

POLICIES AND INFORMATION 2010

SESSIONS:

Classes will run in 10 week "SESSIONS", during the school year. Gymnasts that are currently enrolled for a class will have the opportunity to reserve their spot in the next session **ONLY** if they sign up prior to the start of the next session.

TUITION:

Your tuition is a set fee to be paid by the first scheduled lesson for each term. The amount due is based upon the length of each class and the number of classes that your child is scheduled to attend each week. Enrollment is encouraged at any time tuition will be pro-rated accordingly.

REGISTRATION FEE:

A \$40.00 registration fee is non-refundable and is required with the registration form to reserve class space. A family registration fee of \$ 50 is charged for 2 or more children. A registration is not considered complete nor is class space reserved until this fee is received. The insurance waiver and "policies and procedures" must be signed at the time of registration. No student is to enter a class without being properly registered. ***Registration is non-refundable and non-transferrable.***

INSURANCE:

Livingston County Gymnastics does not carry medical insurance for its students. It is required that all students be covered by their own family insurance policies. If injury occurs, it is understood that the student's own policy shall be the only source of reimbursement.

MAKE UP CLASSES:

Going on vacation, been sick, or need to make up a class? Livingston County Gymnastics offers 2 make-ups per session (recreational gymnastics classes only), as long as your child is enrolled **currently** for that term. No refunds will be given for missed classes. Open gym time can also be used as a make-up. Please call ahead and schedule a make up with the office.

Refund Policy:

A refund can only occur one week **before** the paid term begins. Classes will only be credited to a family account if an injury or illness occurs with a doctor's note that prohibits the gymnast from attending the remainder of that term.

DROP OFF:

Parents please do not drop your children off any earlier than 15 minutes prior to the start of their class.

LATE FEES AND NSF CHECKS:

A \$10 late fee will be applied to the account if the tuition has not been paid by the 2nd scheduled lesson. There will be a \$25.00 fee applied to any check returned. Livingston County gymnastics will attempt to recover all checks that are returned as NSF; however, if payment is not received we will have to **turn the** entire amount over to a collection agency.

CLASS OBSERVATION:

Parents and guests are invited to observe the classes; however, we would like to remind you that the ***gym equipment*** is for ***GYMNASTS ONLY*** and that everyone else including siblings are to stay off the equipment and the mats.

INCLEMENT WEATHER:

We will follow Howell Public Schools lead on inclement weather. If Howell schools are closed for inclement weather then so is Livingston County Gymnastics. If you are unsure, call the gym (517-672-6062) there will be a message on the answering machine. Remember your child is always welcome to make up the class that was missed due to inclement weather.